

City of Hale Center – Regular City Council Meeting Agenda
LeMond Community Center, 110 E Stevenson, Hale Center, TX 79041
7:00 P.M. – Tuesday – June 9, 2020

IN ACCORDANCE WITH ORDER OF THE OFFICE OF THE GOVERNOR ISSUED MARCH 16, 2020, THE CITY COUNCIL OF THE CITY OF HALE CENTER, TEXAS, WILL CONDUCT THE MEETING SCHEDULED FOR JUNE 9, 2020, 7:00 P.M., AT LEMON COMMUNITY CENTER – IN ORDER TO ADVANCE THE PUBLIC HEALTH GOAL OF LIMITING FACE-TO-FACE MEETINGS (ALSO CALLED “SOCIAL DISTANCING”) TO SLOW THE SPREAD OF THE CORONAVIRUS (COVID-19), THERE WILL BE LIMITED PUBLIC ACCESS TO THE LOCATION DESCRIBED ABOVE. THIS MEETING AGENDA AND THE AGENDA PACKET, ARE POSTED ONLINE AT <http://www.cityofhalecenter.com/PUBLIC-NOTICE.html>

A. CALL TO ORDER / WELCOME GUESTS / PLEDGE OF ALLEGIANCE / INVOCATION

B. PUBLIC COMMENT: Members of the public who wish to submit **Public Comment** on agenda items must send their written comments via email to cityhall@cityofhalecenter.com by noon June 9, 2020. The subject must be in the following format: “Public Comment, [item number] – June 9, 2020.” All emails must include your name and addresses. You can call 806-839-2411 for staff assistance.
~~An opportunity for the public to address the City Council on any subject not on the Agenda. In accordance with the Texas Open Meetings Act, the City Council may not discuss issues or make any decision at this time. Issues raised may be referred to City staff for research and possible future action.~~

C. CONSENT AGENDA

- 1) Approve minutes of Regular Council Meeting 05/12/2020
- 2) Approve monthly department report(s): (a) ~~Police Department~~ (b) Municipal Court (c) ~~Water/Sewer/Street/Parks/Animal Control/Building Inspector~~ (d) Hale Center EDC (e) Hale Center EMS (f) Hale Center Library (g) Hale Center Vol Fire Dept (h) Hale Center Senior Citizen-disperse at meeting
- 3) Review and approve financial reports for May 2020

D. REGULAR AGENDA

- 1) Discuss and respond to COVID-19
- 2) Consider and approve Resolution 060920A, Discontinue Ad Valorem Discounts
- 3) Consider and approve Resolution 060920B, Authorizing Signatures for City Bank Accounts and Certificates of Deposit
- 4) Consider and take action on exception to Ordinance 2012.0813.2, Prohibiting the Discharge of Fireworks
- 5) Discuss potential fee amendment to Golf Cart Ordinance 2019-1015
- 6) Funding request – Parks, mower \$8000
- 7) City Manager Administrative Report
 - a. seal coat project
 - b. update on park trails grant
 - c. police vehicles
 - d. staffing level report
- 8) Consider items to be placed on City Council meeting agenda for 07/14/2020 city council meeting

E. ADJOURNMENT

POSTED: _____ TIME: _____
ATTEST: _____

City of Hale Center Regular City Council Meeting Minutes
Tuesday, May 12, 2020

Attendance: Mayor W.H. Johnson, Councilmembers: Mayor Pro-Tem Janet Peoples, Richard Castillo, Christine Reyna, Mario Martinez Absent: Karen Boyce

Others Present: City Manager, Mike Cypert; Public Works Director, Johnny Ruiz; Police Chief, Brandon Richardson; Hale Center News, Dee Rice Absent: City Secretary, Patricia Isaguirre

Mayor W.H. Johnson called meeting to order at 7:00 pm with a quorum present. The Pledge of Allegiance was led by Mayor Johnson and the invocation was given by Mayor Pro-Tem Peoples.

PUBLIC COMMENT: No one was present for public comment.

Mayor Pro-Tem Peoples made a motion, Councilperson Martinez seconded, to approve the minutes of the Regular City Council meeting from May 12, 2020. Motion passed unanimously.

Councilperson Martinez made a motion and Councilperson Reyna seconded, to approve the monthly reports. Motion passed unanimously.

Councilperson Reyna made a motion and Mayor Pro-Tem Peoples seconded, to approve the financial reports for May 2020. Motion passed unanimously.

Councilperson Castillo made a motion and Mayor Pro-Tem Peoples seconded to approve the Fiscal Year 2019 audit as presented by Randel Terry, Terry & King CPA's P.C. Motion passed unanimously.

Discussion on status of COVID-19

Councilperson Martinez made a motion and Mayor Pro-Tem Peoples seconded to approve Order of cancellation for Mayor and certified as unopposed candidate. Motion passed unanimously.

Oath of Office for Mayor, W.H. Johnson was postponed due to absence of City Secretary Isaguirre, will perform at City Hall office.

Consideration of electing a Mayor Pro-Tem, no action taken, no one was nominated.

Councilperson Martinez made a motion and Councilperson Reyna seconded to table, indefinitely, property discussed on behalf of Jaime Granados interest in purchasing. Motion passed unanimously.

Councilperson Martinez made a motion and Councilperson Reyna seconded to schedule Budget Workshop for Friday, June 12, 2020 at 5:30 pm. Motion passed unanimously.

Councilperson Martinez made a motion and Councilperson Reyna seconded to have City Manager Cypert prepare resolution to dissolve Ad Valorem Discounts. Motion passed unanimously.

Councilperson Reyna made a motion and Mayor Pro-Tem Peoples seconded to allow the purchase of a water control system for \$28,500, option 3 as proposed by Morgeson Consulting LLC. Motion passed unanimously.

Mayor Pro-Tem Peoples made a motion and Councilperson Martinez seconded to appoint and re-appoint member(s) to various boards as follows:

Building Standards Commission – reappoint Genaro Garcia Jr. and replace Linda Mahagan with Cruz Reyna Jr.

Planning & Zoning Commission – reappoint Jackie Sims, Larry Gonzales

Zoning Board of Adjustments – reappoint Travis Parker, Lynn Sims

Motion passed unanimously.

City Manager Cypert gave updates on the following:

- a. update on codification project
- b. update on USDA loan process
- c. update on JAG grant applications
- d. update on FAST grant
- e. update on park trails grant

Items placed for consideration for next council meeting scheduled for May 12, 2020:

- a. Newspaper designation
- b. Terminate State of Disaster for possible consideration
- c. EMS report in person requested by Councilperson Martinez

Mayor Johnson adjourned the meeting at 8:59 p.m.

Signed this _____ day of _____, 2020

W.H. Johnson, Mayor

Patricia Isaguirre, TRMC, City Secretary

City of Hale Center
 Municipal Court Council Report
 From 5/1/2020 to 5/31/2020

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
4	1	0	0	0	5

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$944.03	\$465.40	\$1,260.46	\$44.15	\$47.06	\$2,761.10

Warrants

Issued	Served	Closed	Total
0	0	1	1

FTAs/VPTAS

FTAs	VPTAS	Total
0	0	0

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
9	0	3	1	0	13

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
0	0	0	0

Hale Center EMS Association

116 W 6th Street * PO Box 1027

Hale Center TX 79041

806-590-8042 * Fax 806-590-8043

Anthony Juarez, Director

May Run Report

08 Transfers all were Advance Life Support transfers (ALS)

16 EMS calls

14 Within City Limits

02 Out of City

24 Total Calls

4 No Transport

20 Billable Runs

Transfers from Covenant Hospital Plainview

05 Covenant Medical Center

02 University Medical Center

00 Lubbock Heart Hospital

00 Covenant Lakeside

00 Amarillo Veteran's

01 BSA Amarillo

00 Northwestern Amarillo

00 The Pavilion, Amarillo

00 The Plaza, Lubbock

00 River crest, SanAngel

2:03 PM
06/02/20
Cash Basis

Ambulance Service of Hale Center
Profit & Loss
May 2020

	<u>May 20</u>
Ordinary Income/Expense	
Income	
City Supplement	4,000.00
Donations	45.00
Game Coverage	500.00
Insurance Billing	16,116.38
Total Income	<u>20,661.38</u>
Gross Profit	20,661.38
Expense	
Advertising and Promotion	18.17
Computer Equipment & Software	32.48
Labor	350.00
Payroll Expenses	31,363.18
Security	64.94
Station Supplies	21.15
Vehicle Expense	
Vehicle Fuel	325.42
Vehicle Maintenance	166.59
Total Vehicle Expense	<u>492.01</u>
Total Expense	<u>32,341.93</u>
Net Ordinary Income	<u>-11,680.55</u>
Net Income	<u><u>-11,680.55</u></u>

2:00 PM
06/02/20
Cash Basis

Ambulance Service of Hale Center
Balance Sheet
As of May 31, 2020

	<u>May 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
aGeneral Operating	10,717.69
Fund Raiser Acct	1,486.53
Petty Cash	81.16
Total Checking/Savings	<u>12,285.38</u>
Total Current Assets	12,285.38
Fixed Assets	
Furniture and Equipment	
Amb Equipment	27,754.00
Total Furniture and Equipment	<u>27,754.00</u>
Vehicles	
3901 - 2010 Chevy Ambulance	57,491.00
3902 - 1997 Ford Ambulance	16,816.00
3904 - 1997 Chevy Ambulance	15,000.00
Total Vehicles	<u>89,307.00</u>
Total Fixed Assets	<u>117,061.00</u>
TOTAL ASSETS	<u><u>129,346.38</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-1,196.75
Total Accounts Payable	<u>-1,196.75</u>
Other Current Liabilities	
Payroll Liabilities	183,446.61
Total Other Current Liabilities	<u>183,446.61</u>
Total Current Liabilities	<u>182,249.86</u>
Total Liabilities	182,249.86
Equity	
Opening Balance Equity	112,135.13
Unrestricted Net Assets	-134,992.88
Net Income	-30,045.73
Total Equity	<u>-52,903.48</u>
TOTAL LIABILITIES & EQUITY	<u><u>129,346.38</u></u>

**CITY OF HALE CENTER
HALE CENTER, TEXAS
MONTHLY REPORT OF BANK BALANCES
June 1, 2020**

Bank Account Balances

(Demand Deposits)

39.54%

Operational Account	0502219	0.05%	\$183,651.49
EFT/ACH Account	7018764	0%	\$5,107.13
Water 2060 I&S MMA	7018664	0.05%	\$8,001.12
FAST Grant Acct	7018756		\$1.00
USDA Construction	7018669	0%	\$1.00
Back the Blue	7018059	0%	\$1,754.28
PD Training	7018804		\$796.29
Total			\$199,312.31

Schedule of Investments

(Time Deposits)

60.46%

Budget	Fund	Account	Origin	Date	Current	Length	Original	Current Value
Certificate of Deposit		6318810		2/19/16	1.65%	3 Month	\$100,000.00	\$101,706.99
Certificate of Deposit		6322412		11/9/16	1.65%	6 Month	\$150,000.00	\$152,298.91
Certificate of Deposit		6328563		3/21/18	2.00%	6 Month	\$50,000.00	\$50,761.17
Totals							\$300,000.00	\$304,767.07

Total Cash Accounts	\$199,312.31
Total Investments	\$304,767.07
Total Cash and Investments	\$504,079.38
Restricted Funds	\$8,001.12
Unrestricted Funds	\$496,078.26



Mike Cypert
City Manager

This report complies with the City's Investment Policy and all federal, state, and local statutes, rules, or regulations.

Period:Yr 20 Pd 08
Title: Actual vrs Budget - Period 8
Fund: 01, General Fund

Account	Description	Budget	MTD	YTD	Variance	%
Operating Revenues						
014007	Ad Valorem Taxes	264,811.00		247,680.74	17,130.26	93.53
014014	Ad Valorem Tax Discounts	-4,000.00		-3,057.96	-942.04	76.45
014021	Ad Valorem P&I	5,000.00		1,479.21	3,520.79	29.58
014028	Delinquent Ad Valorem Taxes	11,000.00		11,322.74	-322.74	102.93
014035	Delinquent Ad Valorem P&I	5,000.00		4,004.82	995.18	80.10
014042	Sales Tax	83,333.00	7,718.22	50,234.00	33,099.00	60.28
014049	Sales Tax EDC	41,667.00	3,859.11	3,859.11	37,807.89	9.26
014056	Franchise Fees	105,000.00	25,120.89	80,000.66	24,999.34	76.19
014063	Permits	5,000.00	427.00	3,281.90	1,718.10	65.64
014070	Food Permits	800.00	630.00	630.00	170.00	78.75
014077	Notary Fees	100.00		25.00	75.00	25.00
014084	Interest Income	135.00			135.00	
014091	Copies	20.00		2.25	17.75	11.25
014098	Animal Control Fees	3,000.00		375.00	2,625.00	12.50
014105	Misc. Income	6,945.00		2,028.74	4,916.26	29.21
014112	Leases and Rents	10,000.00	6,362.88	6,787.88	3,212.12	67.88
014119	Sanitation Charges	160,000.00	13,446.00	104,766.88	55,233.12	65.48
014126	Landfill Fees	45,000.00	4,011.00	31,207.12	13,792.88	69.35
014133	Recycling Income	200.00	7.80	7.80	192.20	3.90
014140	Mosquito Spray Fees	9,000.00	784.00	6,184.25	2,815.75	68.71
014147	Sale of Property	5,000.00	155.00	11,305.00	-6,305.00	226.10
014154	Municipal Court Fees	100,000.00	298.20	24,981.73	75,018.27	24.98
014175	Transfer From Water Fund	141,195.00		23,532.50	117,662.50	16.67
		-----	-----	-----	-----	-----
	Operating Revenues	998,206.00	62,820.10	610,639.37	387,566.63	61.17
Non-Operating Revenues						
014407	TP&W Trails Grant	84,091.00			84,091.00	
014414	FAST Grant	471,808.00			471,808.00	
		-----	-----	-----	-----	-----
	Non-Operating Revenues	555,899.00			555,899.00	
		-----	-----	-----	-----	-----
	Total Revenue	1,554,105.00	62,820.10	610,639.37	943,465.63	39.29
	TOTAL REVENUE	1,554,105.00	62,820.10	610,639.37	943,465.63	
Administration						
015007	Appraisal Dist. Exp.	5,000.00	886.88	4,233.57	766.43	84.67
015014	Accounting	8,000.00	9,412.50	9,412.50	-1,412.50	117.66
015021	Attorney Fees	5,000.00		75.00	4,925.00	1.50
015028	Legal Publications	4,000.00		866.30	3,133.70	21.66
015042	Dues, Registrations & Meetings	19,500.00		11,478.63	8,021.37	58.86
015049	Office Supplies	5,300.00	96.03	2,694.66	2,605.34	50.84
015056	Postage	1,000.00		643.24	356.76	64.32
015070	Equipment Leasing / Maint.	3,885.00	435.92	2,686.83	1,198.17	69.16
015077	Misc. Expense	5,450.00		1,924.38	3,525.62	35.31
		-----	-----	-----	-----	-----
	Administration	57,135.00	10,831.33	34,015.11	23,119.89	59.53

Account	Description	Budget	MTD	YTD	Variance	%
	Nondepartmental					
015203	EMS Contract	48,000.00	4,000.00	32,000.00	16,000.00	66.67
015210	Fire Dept. Contract	9,900.00	825.00	6,600.00	3,300.00	66.67
015217	Library Contract	4,800.00	450.00	3,600.00	1,200.00	75.00
015224	Sr. Citizens Contract	6,000.00	500.00	4,000.00	2,000.00	66.67
015231	Civil Defense	5,000.00	623.50	623.50	4,376.50	12.47
015238	Hale Center EDC	41,666.00	3,859.11	3,859.11	37,806.89	9.26
015245	EMS Bld. Maint.		81.00	81.00	-81.00	
015252	Fire Bld. Maint.			476.00	-476.00	
015259	City Hall Bld. Maint.	5,000.00			5,000.00	
015266	LeMond Bld. Maint			209.64	-209.64	
015280	Bulding Inspection Fees	1,000.00		900.00	100.00	90.00
015287	General Insurance	16,800.00		10,320.75	6,479.25	61.43
015294	Utilities - Gas and Elect.	16,800.00	714.76	11,848.27	4,951.73	70.53
015301	Telephone/Internet	5,300.00	435.11	3,754.10	1,545.90	70.83
015308	Software / IT	7,250.00	226.86	3,893.42	3,356.58	53.70
015315	Contract Labor	3,000.00		3,500.00	-500.00	116.67
015322	Contract Labor - Housekeeping	4,500.00		747.75	3,752.25	16.62
015329	Pest Control	1,100.00	55.00	440.00	660.00	40.00
015336	Transfer to Capital Reserve Fu	31,714.00			31,714.00	
015343	Capital Outlay - Fire	476,808.00			476,808.00	
015344	19-20 Planning Grant			6,665.00	-6,665.00	
		-----	-----	-----	-----	-----
	Nondepartmental	684,638.00	11,770.34	93,518.54	591,119.46	13.66
	Legislative					
015378	Dues Registrations & Meetings	10,100.00		3,636.11	6,463.89	36.00
015385	Election Expense	3,000.00			3,000.00	
015392	Council Stipends	2,400.00		2,400.00		100.00
		-----	-----	-----	-----	-----
	Legislative	15,500.00		6,036.11	9,463.89	38.94
	Judicial					
015406	Dues, Registrations & Training	2,000.00			2,000.00	
015413	State Traffic Fees	40,000.00	7,609.96	7,609.96	32,390.04	19.02
015420	Prosecutor Fees	2,500.00		363.99	2,136.01	14.56
		-----	-----	-----	-----	-----
	Judicial	44,500.00	7,609.96	7,973.95	36,526.05	17.92
	Police					
015455	Dues, Registrations & Training	1,750.00		500.00	1,250.00	28.57
015462	Uniforms	1,300.00		405.03	894.97	31.16
015483	Supplies & Equipment	5,000.00	41.11	5,746.36	-746.36	114.93
015490	Vehicle Fuel	13,000.00	845.88	9,422.60	3,577.40	72.48
015497	Vehicle Maint.	20,580.00	335.88	5,753.47	14,826.53	27.96
015504	Misc. Expense	2,025.00		35.00	1,990.00	1.73
		-----	-----	-----	-----	-----
	Police	43,655.00	1,222.87	21,862.46	21,792.54	50.08

Account	Description	Budget	MTD	YTD	Variance	%
	Streets					
015532	Sealcoat Project	50,000.00		8,141.88	41,858.12	16.28
015553	Utilities - Street Lighting	27,000.00	2,126.54	19,356.12	7,643.88	71.69
015574	Equipment Maint.	11,490.00		6,436.49	5,053.51	56.02
015581	Weed Control	3,500.00		1,038.70	2,461.30	29.68
	Streets	91,990.00	2,126.54	34,973.19	57,016.81	38.02
	Parks					
015609	City Park Maint.	7,250.00	400.46	1,941.58	5,308.42	26.78
015616	Grant Expense - TPW	84,091.00	399.73	8,767.78	75,323.22	10.43
015623	Utilities - Parks		356.15	356.15	-356.15	
	Parks	91,341.00	1,156.34	11,065.51	80,275.49	12.11
	Sanitation					
015651	Contracted Alley Service	141,500.00	34,244.85	34,244.85	107,255.15	24.20
015658	Transfer Station Disposal	12,500.00	3,863.55	88,122.75	-75,622.75	704.98
015665	Plainview Recycle Prog.	300.00			300.00	
015672	Tire Recycling	1,200.00			1,200.00	
015679	Vector Control (Mosq.)	5,000.00			5,000.00	
015686	Animal Control	2,500.00		1,435.80	1,064.20	57.43
	Sanitation	163,000.00	38,108.40	123,803.40	39,196.60	75.95
	Total Operating Expense	1,191,759.00	72,825.78	333,248.27	858,510.73	27.96
	Payroll					
017007	Administrative Payroll	142,618.00	4,067.22	97,081.79	45,536.21	68.07
017014	Police Payroll	142,895.00	4,978.53	84,970.09	57,924.91	59.46
017021	Judicial Payroll	10,622.00	1,029.42	7,454.05	3,167.95	70.18
017028	Sanitation Payroll		290.88		-290.88	
017035	TML - Admin	11,163.00		5,710.29	5,452.71	51.15
017042	TML - Police	14,561.00		10,151.46	4,409.54	69.72
017056	TMRS - Admin	2,870.00		3,005.18	-135.18	104.71
017063	TMRS - Police	2,891.00		2,602.73	288.27	90.03
017070	TMRS - Judicial	233.00		252.95	-19.95	108.56
017077	TWC - Admin	279.00		51.29	227.71	18.38
017084	TWC - Police	270.00		68.48	201.52	25.36
017091	TWC - Judicial			14.32	-14.32	
017105	Workmans Comp	7,800.00		4,974.25	2,825.75	63.77
017600	Payroll Tax (FICA)	21,822.00	2,860.47	16,436.25	5,385.75	75.32
	Payroll	358,024.00	13,226.52	233,064.01	124,959.99	65.10
	Total Payroll Expense	358,024.00	13,226.52	233,064.01	124,959.99	65.10
	* CURRENT YEAR SURPLUS	4,322.00	-23,232.20	44,327.09	-40,005.09	1,025.62

Account	Description	Budget	MTD	YTD	Variance	%
	Operating Revenues					
024007	Metered Water Sales	500,000.00	41,060.09	392,264.31	107,735.69	78.45
024014	Sewer Service Sales	140,000.00	11,770.00	130,081.73	9,918.27	92.92
024021	Late Fees	20,000.00	2,216.97	22,621.65	-2,621.65	113.11
024028	Returned Check Fees	250.00		125.00	125.00	50.00
024035	ACH/CC Processing Fees		579.00	584.00	-584.00	
024056	Reconnection Fees	5,000.00		8,142.91	-3,142.91	162.86
024063	Water Tap Fees	500.00	1,200.00	1,200.00	-700.00	240.00
024070	Misc. Income	3,500.00		1,904.00	1,596.00	54.40
024084	Employee Discount	-13,650.00		1,828.07	-15,478.07	-13.39
024200	Returns / Overread / Adj.		-750.16	-5,676.54	5,676.54	
		-----	-----	-----	-----	-----
	Operating Revenues	655,600.00	56,075.90	553,075.13	102,524.87	84.36
	Non-Operating Revenues					
024407	USDA Bond Proceeds	432,000.00			432,000.00	
024414	Transfers From Other Funds	17,450.00			17,450.00	
		-----	-----	-----	-----	-----
	Non-Operating Revenues	449,450.00			449,450.00	
		-----	-----	-----	-----	-----
	Total Revenue	1,105,050.00	56,075.90	553,075.13	551,974.87	50.05
	TOTAL REVENUE	1,105,050.00	56,075.90	553,075.13	551,974.87	
	Administration					
025007	Accounting	8,200.00	9,412.50	9,412.50	-1,212.50	114.79
025014	Attorney Fees	6,000.00		75.00	5,925.00	1.25
025042	Office Supplies	5,100.00	160.56	2,105.01	2,994.99	41.27
025049	Postage	5,400.00	639.45	3,616.47	1,783.53	66.97
025063	Equipment Leasing / Maint.	900.00	100.52	471.49	428.51	52.39
025070	Misc. Expense	1,000.00		778.72	221.28	77.87
		-----	-----	-----	-----	-----
	Administration	26,600.00	10,313.03	16,459.19	10,140.81	61.88
	Nondepartmental					
025112	General Insurance	15,000.00		10,643.25	4,356.75	70.95
025119	Utilities - Gas and Elect.	3,500.00	75.38	535.37	2,964.63	15.30
025126	Telephone/Internet	5,300.00	435.10	3,753.49	1,546.51	70.82
025133	Software / IT	12,800.00	1,111.71	5,473.99	7,326.01	42.77
025140	Contract Labor - Housekeeping	2,000.00		747.74	1,252.26	37.39
025147	Pest Control	400.00	55.00	440.00	-40.00	110.00
025168	Transfer to General Fund	141,195.00		23,532.50	117,662.50	16.67
025175	Transfer to Capital Reserve	34,652.00			34,652.00	
		-----	-----	-----	-----	-----
	Nondepartmental	214,847.00	1,677.19	45,126.34	169,720.66	21.00
	Water / Sewer Maintenance					
025560	Dues, Registrations & Training	13,200.00		7,605.42	5,594.58	57.62

Account	Description	Budget	MTD	YTD	Variance	%
025567	Uniforms	2,400.00		1,704.49	695.51	71.02
025581	Engineering Fees	18,000.00		34,892.00	-16,892.00	193.84
025595	Production Utilities	43,000.00	2,481.43	20,356.74	22,643.26	47.34
025602	Lab Samples - Testing	4,200.00	1,050.00	4,246.99	-46.99	101.12
025616	Vehicle & Equip. Fuel	14,750.00	452.04	8,368.10	6,381.90	56.73
025623	Vehicle Maint.		22.50	22.50	-22.50	
025637	Supplies	9,000.00	49.71	1,007.69	7,992.31	11.20
025644	Materials & Supplies	10,000.00	1,617.13	6,877.18	3,122.82	68.77
025658	Utility Repairs & Maint.	57,250.00	3,127.17	37,263.11	19,986.89	65.09
025665	Capital Outlay USDA Bond	432,000.00			432,000.00	
025672	Capital Improvements - Equip.	6,500.00		6,933.87	-433.87	106.67
	Water / Sewer Maintenance	610,300.00	8,799.98	129,278.09	481,021.91	21.18
	Non-Budgeted Expense					
	Total Operating Expense	851,747.00	20,790.20	190,863.62	660,883.38	22.41
	Payroll					
027007	Administrative Payroll	177,267.00	2,219.35	2,219.35	175,047.65	1.25
027014	W/S Maint Payroll		5,478.46	119,297.94	-119,297.94	
027021	TML - Admin.	22,812.00			22,812.00	
027028	TML - Maint.			1,211.85	-1,211.85	
027035	TMRS - Admin.	3,494.00			3,494.00	
027042	TMRS - Maint.			3,489.67	-3,489.67	
027049	TWC - Admin.	5,400.00			5,400.00	
027056	TWC - Maint.			209.76	-209.76	
027063	Workmans Comp	2,989.00		4,355.25	-1,366.25	145.71
027600	Payroll Tax Expense (FICA)	13,561.00	1,401.24	10,045.60	3,515.40	74.08
	Payroll	225,523.00	9,099.05	140,829.42	84,693.58	62.45
	Total Payroll Expense	225,523.00	9,099.05	140,829.42	84,693.58	62.45
	* CURRENT YEAR SURPLUS	27,780.00	26,186.65	221,382.09	-193,602.09	796.91

Period: Yr 20 Pd 08 to Yr 20 Pd 08
 Title: Check Detail, Bank ID: 01, All Accounts
 Format: Detail, All Accounts

City of Hale Center

Page: 1
 Date: 06/02/2020 12:27 PM

Check No.	Check Date	Period	Vendor No.	Invoice	Company	Description	Amt Paid
45515	5/01/2020	2008	HC-EMS	2020_0501	Hale Center EMS	Monthly Stipend	4000.00 ----- 4000.00
45516	5/01/2020	2008	HC-FD	2020_0501	Hale Center Fire Dept.	Monthly Stipend	825.00 ----- 825.00
45517	5/01/2020	2008	HC-LIB	2020_0501	Hale Center Library	Monthly Stipend	450.00 ----- 450.00
45518	5/01/2020	2008	HC-SC	2020_0501	Hale Center Senior Citizens	Monthly Stipend	500.00 ----- 500.00
45519	5/01/2020	2008	HCAD	MAY2020	Hale County Appraisal Dist.	May 2020	443.44 ----- 443.44
45520	5/01/2020	2008	HENLEY	2020_0427	Henley Tire LLC	Maintenance	55.00 ----- 55.00
45522	5/01/2020	2008	USPS	2020-0501W	Postmaster	Water Bills	243.25 ----- 243.25
45523	5/01/2020	2008	S-TIRE	4900025845	Southern Tire Mart	PD Tires	235.88 ----- 235.88
45524	5/01/2020	2008	TIFCO	71545014	Tifco Industries	Disposable Gloves	179.50 ----- 179.50
45527	5/01/2020	2008	UNIF	831-249634	Unifirst	Janitorial supplies	46.03 ----- 46.03
45529	5/07/2020	2008	AAI	AY28186	Advanced Analysis, Inc	Water Samples 4/26/20	930.00 ----- 930.00
45530	5/07/2020	2008	ABS	135506	American Business Software	Voyager & Stand Shipping	20.65 ----- 20.65
45531	5/07/2020	2008	DPC	757000695-	DPC Industries, Inc.	Chlorine	359.29 ----- 359.29
45532	5/07/2020	2008	EML	20040053	Environmental Monitoring Lab., Inc.	Water Samples	120.00 ----- 120.00

Check No.	Check Date	Period	Vendor No.	Invoice	Company	Description	Amt Paid
45533	5/07/2020	2008	TERMIN	2020__0501	JCs Terminix Inc.	Monthly Pest Control	110.00 ----- 110.00
45534	5/07/2020	2008	JMS	4222	JMS Equipment Co.	Blades	86.48 ----- 86.48
45535	5/07/2020	2008	K.W.SH	200669	K.W. Sharp, Inc.	Delivery Ticket 34933	340.30 ----- 340.30
45536	5/07/2020	2008	KISER	ID-159596	Kiser Auto Parts	WS Supplies	68.70 ----- 68.70
45537	5/07/2020	2008	MCCOY	6888262	McCoy's Building Supply	WS Supplies	90.25 ----- 90.25
45538	5/07/2020	2008	MILST	E85674	Millstead Hardware	WS Supplies	44.96 ----- 44.96
45539	5/07/2020	2008	OREIL	2020-0428	O'Reilly	WS Supplies	205.58 ----- 205.58
45540	5/07/2020	2008	PARMNT	5010129571	Paramount Leasing INC	Copy Machine Lease	284.00 ----- 284.00
45541	5/07/2020	2008	WALLER	22372-2240	Tim Bartley DBA Waller's Garage	supplies	215.08 ----- 215.08
45542	5/07/2020	2008	TRPLC	16073	Triple C Waste Service, AR	Rolloff Disp & Monthly	12702.80 ----- 12702.80
45543	5/07/2020	2008	TUCKY	611053	Tucky's Auto Parts	WS Supplies	122.37 ----- 122.37
45544	5/07/2020	2008	TWR	3268	Two Way Radio, Inc.	Install radios & accessories	623.50 ----- 623.50
45545	5/07/2020	2008	VEXUS	2020-0426	Vexus	desk phones	452.49 ----- 452.49
45546	5/07/2020	2008	WYLIE	IF32715	Wylie Implement & Spray Center	WS Supplies	2.60 ----- 2.60

Period: Yr 20 Pd 08 to Yr 20 Pd 08
 Title: Check Detail, Bank ID: 01, All Accounts
 Format: Detail, All Accounts

City of Hale Center

Page: 3
 Date: 06/02/2020 12:27 PM

Check No.	Check Date	Period	Vendor No.	Invoice	Company	Description	Amt Paid
45547	5/07/2020	2008	XCEL	681943526	Xcel Energy	Electric	5116.99
							5116.99
45548	5/07/2020	2008	CTSI	185982-186	CTSI	IT Maint.	453.72
							453.72
45551	5/18/2020	2008	USPS	2020-5-18	Postmaster	POSTAGE, YELLOW CARDS	75.25
							75.25
46000	5/26/2020	2008	ABS	135607	American Business Software	setup services	229.46
46000	5/26/2020	2008	ABS	135608	American Business Software	setup services	239.89
46000	5/26/2020	2008	ABS	135622	American Business Software	setup services	74.50
46000	5/26/2020	2008	ABS	135630	American Business Software	SETUP AND SUPPORT SVCS	189.23
46000	5/26/2020	2008	ABS	135631	American Business Software	SETUP AND SUPPORT SVCS	131.12
							864.20
46001	5/26/2020	2008	AFL	867900	Aflac	Aflac contributions	351.00
							351.00
46002	5/26/2020	2008	ATMOS	05132020	Atmos	GAS UTILITIES	150.76
							150.76
46003	5/26/2020	2008	CARDSC	0520-0069	CARD SERVICE CENTER	MONTHLY STATEMENT	732.83
46003	5/26/2020	2008	CARDSC	0520-0069-	CARD SERVICE CENTER	MONTHLY STATEMENT	227.18
							960.01
46004	5/26/2020	2008	CHILHA	43155	Chilton Heating & Air	AC REPAIR EMS BLDG	81.00
							81.00
46005	5/26/2020	2008	DATA	IN114727	Data-Line	COPIER MAINTENANCE	156.94
							156.94
46006	5/26/2020	2008	DPC	75000831	DPC Industries, Inc.	CHLORINE	40.00
							40.00
46007	5/26/2020	2008	HCAD	05152020	Hale County Appraisal Dist.	APPRAISAL DISTRICT FEES	443.44
							443.44
46008	5/26/2020	2008	JONES	2360	Jones Enterprises	HAND SANITIZER	129.00
							129.00
46009	5/26/2020	2008	K.W.SH	2000866	K.W. Sharp, Inc.	ADAPTERS/SEWER SADDLE	123.60
46009	5/26/2020	2008	K.W.SH	2000937	K.W. Sharp, Inc.	METER REGISTER/BOX/LID	414.40
46009	5/26/2020	2008	K.W.SH	2000938	K.W. Sharp, Inc.	SHUTOFF TOOL/HAND PUMP	161.99

Period: Yr 20 Pd 08 to Yr 20 Pd 08
 Title: Check Detail, Bank ID: 01, All Accounts
 Format: Detail, All Accounts

City of Hale Center

Page: 4
 Date: 06/02/2020 12:27 PM

Check No.	Check Date	Period	Vendor No.	Invoice	Company	Description	Amt Paid
							699.99
46010	5/26/2020	2008	LOPNS	04302020	Lowe's Pay n Save	COFFEE/CUPS/CLEANING SUPPLIES/WATER	49.71
							49.71
46011	5/26/2020	2008	SIERRA	13588506	Sierra Springs	WATER DISPENSER/WATER	12.00
							12.00
46012	5/26/2020	2008	SPEC	05182020	South Plains Electric Cooperative	ELECTRIC UTILITIES WELL #3	130.36
							130.36
46013	5/26/2020	2008	TKCPA	6039	Terry & King CPA's, P.C.	ANNUAL FINANCIAL AUDIT	18825.00
							18825.00
46014	5/26/2020	2008	UNIF	2498891	Unifirst	MATS/WIPERS/INSECT SPRAY	62.94
46014	5/26/2020	2008	UNIF	2501428	Unifirst	MATS/WIPERS	46.03
							108.97
46016	5/26/2020	2008	VER	9853611879	Verizon Wireless	cell phones	417.72
							417.72
46017	5/26/2020	2008	WARREN	A84299012	WARREN CAT	BACKHOE/BACKHOE BUCKET RENTAL	2159.95
							2159.95
46018	5/26/2020	2008	WYLIE	IF33079	Wylie Implement & Spray Center	hoses	5.70
							5.70
46019	5/26/2020	2008	XCEL	684982933	Xcel Energy	ELECTRIC UTILITIES	343.58
46019	5/26/2020	2008	XCEL	685649639	Xcel Energy	ELECTRIC UTILITIES	12.57
							356.15
46020	5/26/2020	2008	ZZ-LH	05262020	Lorena Healy	COMMUNITY ROOM REFUND	125.00
							125.00
46021	5/26/2020	2008	HC-EDC	20200508	Hale Center EDC	April sales tax	3859.11
							3859.11
46022	5/27/2020	2008	VALERO	05072020	Valero	PD FUEL	241.32
							241.32
46023	5/27/2020	2008	WEX	65368099	WEX Bank	PD/WATER DEPT FUEL	1042.53
							1042.53

Period: Yr 20 Pd 08 to Yr 20 Pd 08
 Title: Check Detail, Bank ID: 01, All Accounts
 Format: Detail, All Accounts

City of Hale Center

Page: 5
 Date: 06/02/2020 12:27 PM

Check No.	Check Date	Period	Vendor No.	Invoice	Company	Description	Amt Paid
46037	5/29/2020	2008	OAG	2020-0529	OFFICE OF ATTORNEY GENERAL	CHILD SUPPORT	392.31 ----- 392.31
46038	6/01/2020	2008	RNASH	2020-0601	ROLAND NASH	PW VEH REGISTRATIONS	22.50 ----- 22.50
46039	6/01/2020	2008	USPS	2020-0601	Postmaster	MAY WATER BILLS	245.70 ----- 245.70
5121	5/01/2020	2008	IRS	PY512020	Internal Revenue Service	Biweekly Payroll 5/1/2020	4261.71 ----- 4261.71
EFT525	5/25/2020	2008	TX-COM	2020-5-25	Texas Comptroller	Apr. Sales Tax Payable	1112.55 ----- 1112.55
EFT527	5/27/2020	2008	TX-COM	2020-05-27	Texas Comptroller	Q1 2020 Court Fees	7609.96 ----- 7609.96
						Total:	----- 74257.70

City of Hale Center

Title: Payroll Earnings

Check No.	Check Date	Employee	Name	Total Hours	Total TX Wages	Reg Hours	Reg Wages	Overtime	Other Taxable	Other Nontaxable	Prepaid	Check Amt
46024	5/29/2020	G101	ROBERTA GONZALEZ	44.53	713.37	33.03	529.14					623.13
46025	5/29/2020	G102	MICHAEL CYPERT	80.00	3,353.85	80.00	3,353.85					2,496.03
46026	5/29/2020	G201	BRANDON RICHARDSON	86.85	1,953.46	86.85	1,953.46					1,139.25
46027	5/29/2020	G202	DUSTIN WATERS	92.58	1,542.30	92.58	1,542.30					1,181.64
46028	5/29/2020	G203	MATTHEW COWLEY	99.37	1,482.77	99.37	1,482.77					1,245.84
46029	5/29/2020	G302	SHERRY L MATTHEUS	75.25	752.50	75.25	752.50					667.38
46030	5/29/2020	G401	ALBERTO QUINTERO	36.00	290.88	36.00	290.88					268.63
46031	5/29/2020	W101	PATRICIA ISAGUIRRE	80.00	1,746.75	80.00	1,746.75					1,351.49
46032	5/29/2020	W103	LISA RENFRO	27.80	472.60	27.80	472.60					412.82
46033	5/29/2020	W201	JOHNNY RUIZ	95.94	1,935.84	80.00	1,490.40	445.44				1,582.22
46034	5/29/2020	W202	JACK NEEDHAM	82.13	1,374.14	80.13	1,324.55	49.59				1,055.05
46035	5/29/2020	W203	MICHAEL GONZALES	83.55	1,213.98	83.55	1,213.98					1,060.41
46036	5/29/2020	W204	ARTHUR SANCHEZ	82.00	954.50	80.00	920.00	34.50				804.37
46040	5/29/2020	G301	DAVID ROWELL	20.00	276.92	20.00	276.92					255.73
Totals:				986.00	18,063.86	954.56	17,350.10	529.53				14,143.99

RESOLUTION 060920A

**A RESOLUTION DISCONTINUING AD VALOREM DISCOUNTS
ALLOWABLE UNDER SECTION 31.05 OF THE TEXAS TAX CODE AND
ESTABLISHING AN EFFECTIVE DATE. .**

WHEREAS, Texas Tax Code Section 31.05 allows the governing body of a taxing unit to adopt discounts on ad valorem taxes; and

WHEREAS, the City Council for the City of Hale Center has adopted the ad valorem discounts for early payment sometime in the past and has continued to offer discounts since; and

WHEREAS, Texas Tax Code Section 31.05(d) states, “the governing body of a taxing unit may rescind a discount adopted by the governing body in the manner required by law for official action by the body”; and

WHEREAS, the rescission of a discount takes effect in the next tax year following the year in which the discount is rescinded; and

WHEREAS, the City Council for the City of Hale Center wishes to discontinue ad valorem discounts for early payment.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF HALE CENTER, TEXAS**

Section I. That the Hale Center City Council rescinds all discounts allowable under Section 31.05 of the Texas Tax Code.

Section 2. This resolution, upon its passage and approval, shall be in full force and effect as allowable under Section 31.05(d) of the Texas Tax Code.

Section 3. If any portion or provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such portion or provision shall not affect any of the remaining provisions of this Resolution, the intention being that the same are severable.

ADOPTED AND APPROVED this 9th day of June, 2020

W. H. Johnson, Mayor-

ATTEST

Patricia Isaguirre, City Secretary

RESOLUTION 20200609B

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALE CENTER
AUTHORIZING SIGNATURES FOR BANK CHECKING ACCOUNTS AND
CERTIFICATES OF DEPOSIT.**

WHEREAS, the City of Hale Center has checking and investment accounts (CDs); and

WHEREAS each account requires a minimum of two signatures.

NOW THEREFORE BE IT RESOLVED THAT BY THE CITY COUNCIL OF THE
CITY OF HALE CENTER THAT:

We do hereby authorize the following people to act as authorized signatories:

- A. For all documentation pertaining to any checking and/or investment accounts held
in the City of Hale Center's name:

W. H. Johnson, Mayor

Janet Peoples, Mayor Pro-Tem

Mike Cypert, City Manager

Patricia Isaguirre, City Secretary

- B. For the Operating Checking Account, in addition to the signatories listed in Part
A, Lisa Renfro shall also be authorized.
- C. For Police Department related accounts, in addition to the signatories listed in
Part A, Brandon Richardson shall also be authorized.

Passed and approved this 9th day of June, 2020.

W. H. Johnson, Mayor

ATTEST:

Patricia Isaguirre, City Secretary